

Next Meeting: Tuesday, May 16, 2023, from 1:00-2:00 pm (pending confirmation – Brandi to revise invite) - If anyone does not have the monthly meeting invite pinned to your schedule, please do not hesitate to reach Brandi, Ken, Sonya, or Alex.

Attendees

X	Bev Entin	LSRPA Guest
	Ted Toskos	AP and Membership
X	Stephanie Virgin	AP and Membership
X	Sonya Ward	AP and Membership
	Samantha Waldron	TBD
	Noelle Farook	TBD
	Ken Haduch	AP and Membership
X	Jon Wood	AP
	Joe Postorino	AP or LSRPA Guest?
	Gabi Carrasco	TBD
	Daniel Carazas	TBD
X	Brandi Gray	AP and Membership
	Amy Murphy	TBD
X	Alex Saltzman	AP and Membership
X	Andrew Wadden	AP
X	Katherine Eldridge	AP

I. Membership

- a. Membership and AP Committee members update ongoing
 - i. Brandi and Sonya to circulate email for Membership/Committee members regarding continued participation
- b. Membership Renewals
 - i. Brandi, Bev, and Tina met with Anne for member clicks training
 - ii. Brandi drafting email to send out to prospects following events to encourage membership (prospects being any non-members who attend events/trainings)
- c. 2023 Member Tracking: 823 active members as of 3/21
 - i. 4/18 - Brandi to update member total for next meeting
- d. Brandi, Ken, Sonya, and Alex met with Dave Morris and Anne Lazo to discuss resolutions to membership issues
 - i. Follow up call with Anne needed to discuss student, government, BOGO memberships and workaround for zero dollar invoices (can we send \$1 invoice?)
 - 1. Attendees to include Ted
 - ii. A proposal for BOT consideration will be prepared for the following issues.
 - 1. Student Memberships
 - a. Under review
 - b. Previous false high number

2. Free Government Memberships
 - a. Requires revision to bylaws
 - b. Per Bev, bylaws are currently under review so any changes should be proposed ASAP. Alex to speak with Sonya/Brandi/Ken and email Bill/Bev regarding proposed bylaw changes.
3. AP BOGO Memberships
4. Registration System
 - a. Cannot track memberships by category but can export and track/manipulate in spreadsheet

II. Membership Events

- a. New Member Breakfast – changed to Fall Event
 - i. Board members to present on committees and ways to get involved
 1. Presentation to include slides on committees based on feedback from December 2022 event
 - ii. Langan to host at Parsippany office; Sponsor needed
 1. Stephanie to be Parsippany rep
 2. Food costs obtained
 - iii. Joe to inquire about AWT as a sponsor
- b. Trenton Thunder Baseball Event
 - i. Scheduled July 20, 2023
 - ii. Deposit made; Credit card already on file
 - iii. SGS is sponsor; have one sponsor, maybe 2, need to confirm with Ken
 - iv. Save the date needs to be sent

III. Aspiring Professionals

- a. Free AP events should be distinct from paid LSRP events
 - i. AP events do not offer CECs
 - ii. Possibly include a low fee for AP events to offset registration and marketing costs (approx. \$500-\$1,000 per session)
 - iii. Alternatively bring in sponsors (contractors and labs)
- b. Tiesha and Anne proposed YouTube Channel to post AP trainings
 - i. Recordings of full trainings (approx. 45 to 60 min)
 1. Include Q&A?
 - ii. Current disclaimers can probably be used as trainer releases
 - iii. Do not want to take away from paid events and limit potential income
 1. No CECs
 2. Track attendance at paid events to monitor impact
 3. Potentially limit duration recordings are available, especially if course attendance decreases
 - iv. Access would be free by accessing channel
 1. No sign in or security issues
 - v. Costs should be nominal

- vi. Channel setup and maintenance is minimal
- vii. Alex to present at April Steering Committee meeting and the put it on agenda for May BOT meeting

IV. Aspiring Professional Events

- a. Risk and Liabilities Series (Scared Straight) – Virtual Event
 - i. Plan for reoccurring event in 2024
- b. Career Development and the LSRP Path
 - i. how to decide to be an LSRP and how to pick a specialization
 - ii. Three Speakers 1) AP perspective; 2) Mid-level perspective; and, 3) Senior perspective
 - iii. Lead Presenter: Ted Tosksos
 - iv. Tentative planning date 5/2 late afternoon – Alex to confirm date and status with Ted
 - v. To potentially include in Site Remediation Conference 2024
- c. Life of a Sample / In-Person Tour of SGS Laboratory
 - i. Scheduled for 5/4
 - ii. Moderator: Andrew Wadden
- d. Survey Presentation
 - i. Scheduled for 6/22 by Borbas Survey
- e. Drone Technology
 - i. Stephanie coordinating with Langan to present
 - ii. Scheduled for 5/24, conflict check completed

V. Aspiring Professional Pending Events

- a. AWT Injection Presentation
 - i. Injection Safety OR Considering Injection as a Remedial Option
 - ii. Joe to discuss internally and revisit during next meeting
- b. S2C2 - Matt Ruf interested in doing something in Lambertville, in person happy hour event – target Spring 2024?
- c. Fall AP Mixer
 - i. LSRPA Members only
 - ii. Alex and Sonya to look into scheduling
 - iii. Alex to reach out to S2C2 as potential sponsor
- d. EDR/LightBox – Ken and Sonya – showed interest (pending), potential March/April timeframe, need an update, 4/18 Sonya to reach out
- e. Life of a Project - Develop a project (Contracting, budgeting, and language for report writing) for 2023 – anyone we can target for this event? Ted may be able to work on after March/April 2023
- f. Top Golf Networking event – Spring timeframe
 - i. AS to circle back with them and reduce costs with drink tickets/revised proposal
 - ii. **Looking for extra support in planning this event, feel free to reach out to AS if you would like to help**
 - iii. Cap approx. 45-50 – open to APs and general members
 - iv. \$50 price point including food and 2 drink tickets

- v. Alex and Sonya meeting with NJSWEP 3/24 to discuss joint event
- vi. Targeting September
- g. Technical Writing Skills for Aspiring Professionals in Environmental Consulting (Sonya)
 - i. Create generic version of 9/20/22 event
 - ii. Retain as annual event
- h. How to Navigate the Laboratory World for LSRPs
 - i. Sony to discuss with Polly at DDMS about repurposing/repackaging existing presentation into an abridged version
 - ii. Targeting fall timeframe as AP event should be offset 3-6 months from paid/credits event that was in early March
 - iii. Sonya to follow up with Polly on target date potentially Sept/Oct
- i. Project Management Course
 - i. Andrew Wadden to prepare for fall timeframe
- j. How to Read a Database Report
 - i. Ken to reach out to EDR about a presentation that is less of a sales pitch
- k. Directional Technologies, Inc. – HDD Presentation
 - i. Alex reached out, waiting on potential dates for conflict check
- l. Sonya looking into Summit Drilling presentation

VI. Middle School and High School Outreach

- a. PAL (Joe and his daughter) and Hamilton Twp BoE (Ken) – Sent
 - i. Support from communication committee
 - ii. Sean Clifford – reached out to Maplewood
- b. **Need additional AP presenters:** Alex volunteered, possibly Gabi and Noelle
 - i. Additional non-AP Presenters: Rebecca Hollender and Candace Baker
 - ii. AS/SW to reach out to Candace
- c. Atlantic County Community College (Joe) – pushed back, date TBD for summer college fair, coordinate with college committee
- d. Mercer County 4-H Fair – reached out, no response
 - i. Per Ken, Rodrigo interested in scheduling another event
 - ii. 1 hour presentation in Ewing, NJ
 - iii. Ken volunteered to present
- e. Do we want to reach out to DEI for collaborative events? Or do we want to stick with older AP group? Sonya to reach out to other committees for contacts.
- f. Alex to speak with Sonya to make sure we are coordinating with other committees on who we are reaching out to.
- g. Ted – late March/early April, 1-1.5 hours with discussion afterwards
- h. Mercer County Community College Engineering Group Fair – Ken
 - i. LSRPA talk
 - ii. Offer pizza

- i. Bloomfield High School Bengal Talks
 - i. Stephanie coordinating with Colleen Halpin of BHS
 - ii. To be included on 2023-2024 school year agenda

VII. Speaker, Topics and Outreach Tracking Spreadsheet
[LSRPA Aspiring Professionals - Topics and Speakers - Google Sheets](#)

VIII. Moderator Role

- a. Announcement of upcoming events
- b. Encourage LSRPA membership
- c. Sign in sheet (optional but preferred – only a requirement when CECs available)
- d. Name tags where vendor isn't providing
- e. Take Photographs
- f. Provide Communication Committee (Charlene Drake, Chair) with photos and detailed event summary
- g. Moderator and event volunteers not required to register and pay for events