

Next Meeting: Tuesday, August 15, 2023, from 1:00-2:00 pm - If anyone does not have the monthly meeting invite pinned to your schedule, please do not hesitate to reach Brandi, Ken, Sonya, or Alex.

Attendees

X	Bev Entin	LSRPA Guest
	Ted Toskos	AP and Membership
X	Stephanie Virgin	AP and Membership
X	Sonya Ward	AP and Membership
	Samantha Waldron	AP and Membership
	Noelle Farook	AP and Membership
X	Ken Haduch	AP and Membership
	Jon Wood	AP
	Joe Postorino	AP and Membership
	Gabi Carrasco	AP
	Brandi Gray	AP and Membership
X	Amy Murphy	AP and Membership
X	Alex Saltzman	AP and Membership
	Andrew Wadden	AP
X	Katherine Eldridge	AP

I. Membership

- a. Membership and AP Committee members update ongoing
 - i. Brandi to circulate email for Membership/Committee members regarding continued participation
- b. Membership Renewals
 - i. Brandi drafting email to send out to prospects following events to encourage membership (prospects being any non-members who attend events/trainings)
 - 1. To be drafted before next meeting
- c. 2023 Member Tracking:
 - i. 823 active members as of 3/21
 - ii. 878 active members as of 5/16: 38 new members in last 90 days
 - iii. 912 active members as of 7/18; 32 new members in last 90 days
- d. Brandi, Ken, Sonya, and Alex met with Dave Morris and Anne Lazo to discuss resolutions to membership issues
 - i. Follow up call with Anne needed to discuss student, government, BOGO memberships and workaround for zero dollar invoices (can we send \$1 invoice?)
 - 1. Attendees to include Ted
 - ii. A proposal for BOT consideration will be prepared for the following issues.
 - 1. Student Memberships
 - a. Under review

- b. Previous false high number
 - 2. Free Government Memberships
 - a. Requires revision to bylaws
 - b. Per Bev, bylaws are currently under review so any changes should be proposed ASAP. Alex to speak with Sonya/Brandi/Ken and email Bill/Bev regarding proposed bylaw changes.
 - c. Janice working on Govt. Memberships/Classes for NJDEP Staff.
 - 3. AP BOGO Memberships
 - 4. Registration System
 - a. Cannot track memberships by category but can export and track/manipulate in spreadsheet

II. Membership Events

- a. New Member Breakfast – changed to Fall Event
 - i. Board members to present on committees and ways to get involved
 - 1. Presentation to include slides on committees based on feedback from December 2022 event
 - ii. Langan to host at Parsippany office; Sponsor needed
 - 1. Stephanie to be Parsippany rep
 - 2. Food costs obtained
 - iii. Joe to inquire about AWT as a sponsor
- b. Trenton Thunder Baseball Event
 - i. Scheduled July 20, 2023
 - ii. Deposit made; Credit card already on file
 - iii. Save the date sent and registration open; 7/18: registration closed but requests still coming in to Ken
 - iv. Registration is at 51 but headcount is at 85

III. Aspiring Professionals

- a. Free AP events should be distinct from paid LSRP events
 - i. AP events do not offer CECs
 - ii. Possibly include a low fee for AP events to offset registration and marketing costs (approx. \$500-\$1,000 per session)
 - iii. Alternatively bring in sponsors (contractors and labs)
- b. Tiesha and Anne proposed YouTube Channel to post AP trainings
 - i. Recordings of full trainings (approx. 45 to 60 min)
 - 1. Include Q&A?
 - ii. Current disclaimers can probably be used as trainer releases
 - iii. Do not want to take away from paid events and limit potential income
 - 1. No CECs
 - 2. Track attendance at paid events to monitor impact
 - 3. Potentially limit duration recordings are available, especially if course attendance decreases

- iv. Access would be free by accessing channel
 - 1. No sign in or security issues
- v. Costs should be nominal
- vi. Channel setup and maintenance is minimal
- vii. Alex and Sonya need to discuss with Janice and Bev prior to August BoT meeting
- c. Presentation slides – Can we post presentation slides on website.
 - i. Alex and Sonya need to discuss with Janice and Bev prior to August BoT meeting

IV. Aspiring Professionals – Events Since Last Meeting

- a. Survey Presentation by Borbas Survey took place 6/22/23
 - i. 19 registered but only 5 attended
 - ii. Moderated by Stephanie
 - iii. Thank you has been sent to Borbas

V. Aspiring Professional – Scheduled Future Events

- a. Drone Technology – September 27, 2023 - proposed
 - i. Stephanie coordinating with Langan to present (reschedule)
 - ii. Stephanie to moderate
 - iii. Scheduled for 5/24, conflict check completed
 - iv. 5/24 event postponed due to low registration; believed to be due to too many other events offered at that time
 - v. Sent new date 9/27 for conflict check
- b. In-Person Fall AP Networking Event – October 2023 proposed
 - i. LSRPA Members only
 - ii. Previously held in Trenton and Flemington
 - iii. Looking for location ideas – come to August meeting with suggestions (call venue for info on capacity and food option)
 - iv. Do we prefer venues that serve food or where we can bring in food?
 - v. Ask venues how many they can hold. Want to target minimum 50 people
 - vi. Ken to reach out to River Horse, will discuss parking
 - vii. Alex and Sonya to look into scheduling
 - viii. Alex to reach out to S2C2 as potential sponsor
- c. Directional Technologies scheduled for September 13, 2023
 - i. Topic is horizontal drilling
 - ii. Eblast pending per Alex
- d. Risk and Liabilities Series (Scared Straight) – Virtual Events – dates below
 - i. January 18, 2024 – Third Party Reliance
 - ii. Feb 1, 2024 – Risk Management
 - iii. Feb 15, 2024 – LSRP Practitioner Perspective
 - iv. Need moderators
- e. Career Development and the LSRP Path – June 2024 TBD
 - i. Lead Presenter: Ted Toskos

- ii. How to decide to be an LSRP and how to pick a specialization
- iii. Three Speakers 1) AP perspective; 2) Mid-level perspective; and, 3) Senior perspective
- iv. 1-1.5 hours with discussion afterwards
- v. Tentative planning date 5/2 late afternoon – Alex to confirm date and status with Ted
- vi. To potentially include in Site Remediation Conference 2024
- vii. Ted, Alex, and Stephanie presentation meeting schedule for 7/19/23

VI. Aspiring Professional Events in the Works

- a. AWT Injection Presentation
 - i. Injection Safety OR Considering Injection as a Remedial Option
 - ii. Joe to discuss internally and revisit during next meeting.
 - iii. Target Fall/Winter 2023
- b. EDR/LightBox – Ken and Sonya
 - i. Potential March/April timeframe
 - ii. Greg needs guidance on presentation topic
 - iii. Sonya to follow up on topic ideas: new Phase I standard; variety in database packages for LSRPs; how to interpret radius map report results
 - iv. Team up with Due Diligence course instructor? Sonya to ask Greg if he has a recommendation on co-presenter.
- c. Life of a Project - Develop a project (Contracting, budgeting, and language for report writing) for 2023 – anyone we can target for this event? Ted may be able to work on after March/April 2024
- d. Top Golf Networking event – Spring timeframe
 - i. AS to circle back with them and reduce costs with drink tickets/revised proposal
 - ii. **Looking for extra support in planning this event, feel free to reach out to AS if you would like to help**
 - iii. Cap approx. 45-50 – open to APs and general members
 - iv. \$50 price point including food and 2 drink tickets
 - v. Alex and Sonya meeting with NJSWEP 3/24 to discuss joint event
 - vi. Targeting September
- e. Technical Writing Skills for Aspiring Professionals in Environmental Consulting (Sonya)
 - i. Create generic version of 9/20/22 event
 - ii. Retain as annual event
- f. How to Navigate the Laboratory World for LSRPs
 - i. Sony to discuss with Polly at DDMS about repurposing/repackaging existing presentation into an abridged version
 - ii. Targeting fall timeframe as AP event should be offset 3-6 months from paid/credits event that was in early March
 - iii. Sonya to follow up with Polly on target date potentially Sept/Oct
- g. Project Management Course

- i. Andrew Wadden to prepare for fall timeframe
- h. Sonya looking into Summit Drilling presentation
 - i. Will defer to Summit on topic ideas

VII. Middle School and High School Outreach

- a. PAL (Joe and his daughter) and Hamilton Twp BoE (Ken) – Sent
 - i. Support from communication committee
 - ii. Sean Clifford – reached out to Maplewood
- b. Need additional AP presenters: Alex volunteered, possibly Gabi and Noelle
 - i. Additional non-AP Presenters: Rebecca Hollender and Candace Baker
 - ii. AS/SW to reach out to Candace
- c. Atlantic County Community College (Joe) – pushed back, date TBD for summer college fair, coordinate with college committee
 - i. Are we targeting summer 2023 or 2024?
- d. Mercer County 4-H Fair – reached out, no response
 - i. Per Ken, Rodrigo interested in scheduling another event
 - 1. 7/18 still no response
 - ii. 1 hour presentation in Ewing, NJ
 - iii. Ken volunteered to present
- e. Do we want to reach out to DEI for collaborative events? Or do we want to stick with older AP group? Sonya to reach out to other committees for contacts.
- f. Alex to speak with Sonya to make sure we are coordinating with other committees on who we are reaching out to.
- g. Mercer County Community College Engineering Group Fair – Ken
 - i. LSRPA talk
 - ii. Offer pizza
- h. Bloomfield High School Bengal Talks
 - i. Stephanie coordinating with Colleen Halpin of BHS
 - ii. To be included on 2023-2024 school year agenda

VIII. Speaker, Topics and Outreach Tracking Spreadsheet

[LSRPA Aspiring Professionals - Topics and Speakers - Google Sheets](#)

IX. Moderator Role

- a. Announcement of upcoming events
- b. Encourage LSRPA membership
- c. Sign in sheet (optional but preferred – only a requirement when CECs available)
- d. Name tags where vendor isn't providing
- e. Take Photographs
- f. Provide Communication Committee (Charlene Drake, Chair) with photos and detailed event summary
- g. Moderator and event volunteers not required to register and pay for events