



## LSRPA Board of Trustees Meeting Minutes

March 16, 2023 - 8:30 – 10:00 am

via Zoom Meeting

<b>ATTENDANCE:</b>	
<b>BOT</b>	C. Baker, W. Call, C. Dailey, B. Gray, K. Haduch, R. Hollender, M. Lindhardt, D. Morris, M. Poland, A. Robins, A. Saltzman, J. Scagnelli, S. Ward
<b>LSRPA Staff</b>	S. Boyle, B. Entin, T. Layre
<b>Others:</b>	John Oberer, Rohan Tadas, Dave Hoffman, Dudley Warner, Marianne Leone

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION ITEMS</b>
<b>PRESIDENT’S REPORT –</b> <b>B. Call</b>	<ul style="list-style-type: none"> <li>• Contract with the new Executive Director is being finalized. Contracts with all employees are in progress</li> <li>• D. Morris is reviewing payroll service providers</li> </ul>	<p>B. Entin to distribute the new Exec Director contract to the BOT. The BOT to vote on the contract via email by 3/17/23.</p>
	<ul style="list-style-type: none"> <li>• Meeting with Governance Committee on 3/14/23 to discuss potential tweaks to the bylaws and voting at the annual meeting. Also reviewing term limits</li> <li>• Meeting with Nominating Committee is scheduled to discuss guidelines for the BOT nominating process.</li> <li>• Meeting with Finance Committee planned to review additional revenue sources.</li> <li>• SRP Licensing Board Update: Charles Stebbins, LSRP is a new Board member. The next LSRP Exam will be scheduled for October 2023. The Rules Committee has compiled a draft list of comments on the proposed Board Rules. The Board made a general comment about a general trends in professional conduct in LSRP’s interactions with the NJDEP.</li> <li>• LSRPA has a meeting scheduled with Senator Smith on 4/11/23.</li> <li>• Committees should be meeting regularly, keeping minutes and reporting back to the BOT.</li> <li>• Setting up new PO Box (with ‘street address’ in Princeton).</li> <li>• Refocus on OneDrive Protocol. Quotes for Cyber Insurance are in progress.</li> <li>• Reaching out to DEP with request to establish a Risk Assessment Collaboration Stakeholder group . The purpose of the group would be to resolve ecological evaluation issues.</li> </ul>	



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<b>D. Morris</b>	<ul style="list-style-type: none"> <li>• Independent Professional Judgement (IPJ) next steps.</li> <li>• IPJ is a planned discussion point in the meeting with Senator Smith.</li> <li>• The CIANJ EBC is leading a coalition on IPJ issues, and LSRPA signed a coalition letter to the NJDEP on the topic.</li> </ul>	
<b>VICE PRESIDENTS' REPORT–C. Baker</b>	<ul style="list-style-type: none"> <li>• Ideas for Panel Discussion topics for SRAG meetings. Potentially return to Roundtable format. Discuss metrics we would like to see at SRAG meetings.</li> <li>• Update on Rules. Draft Language will not be provided. NJDEP stated at the last SRAG meeting that the Department's policy is to no longer provide draft language on rule updates.</li> <li>• ECCC has developed FAQs and RAP/RAR decision process flow charts and are under review. Next meeting is in April.</li> </ul>	
<b>GOVERNANCE COMMITTEE – J. Oberer and R. Tadas</b>	<ul style="list-style-type: none"> <li>• LSRPA Procurement Policy is up for approval.</li> <li>• Discussion and Vote on Procurement Policy. A motion was made by A. Saltzman to approve the procurement policy. W. Call 2<sup>nd</sup> the motion. The motion passed unanimously.</li> </ul>	B. Entin to send final version with Sue's edit, then will be posted to the website.
<b>TREASURER'S REPORT – R. Hollender</b>	<ul style="list-style-type: none"> <li>• Update on LSRPA and Foundation Financials. Checking Account has \$267K. Foundation Account has \$29K. Eight scholarship checks have been cashed.</li> <li>• Total membership is currently 707, based on recent renewals.</li> <li>• The member list is being refined to eliminate student members that are no longer students, or those that have overextended the BOGO membership promotion.</li> </ul>	



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<b>SECRETARY’S REPORT – M. Poland</b>	Motion to approve the SC meeting minutes, dated 2/16/2023 by K. Haduch. Second by R. Hollender. Approved unanimously.	MP to submit final to A. Lazo for website.
<b>EXECUTIVE DIRECTOR REPORT – Boyle</b>	<ul style="list-style-type: none"> <li>• Meeting with Senator Smith in April 2023</li> <li>• ECCC Training Sessions on FAQs and RAP/RAR flow charts. LSRPA to lead the training.</li> </ul>	
<b>NJSRC COMMITTEE – D. Hoffman and D. Warner</b>	<ul style="list-style-type: none"> <li>• 2023 NJSRC Budget is presented. Motion to approve the NJSRC budget dated 3/13/2023 by W. Call. Second by A. Saltzman. Budget approved unanimously.</li> <li>• T. Layre: 12 courses (23 CECs) are planned. Earlier start on Day 1 and staggering courses with time left for networking. Every course will have CLEs. Discuss promoting membership and classes to the Environmental Bar members.</li> <li>• M. Leone: NJSRC has a marketing committee. Plan to cross-promote with other adjacent professional associations. The exhibit hall is already half full.</li> </ul>	
<b>GENERAL DISCUSSION – M. Lindhardt</b>	<ul style="list-style-type: none"> <li>• DEP overstepping in application of regulations. LSRPA can potentially advocate more for LSRPs. What is our mission and how do we present ourselves? Designated for further discussion at the April Executive Committee Meeting and April Steering Committee meeting.</li> </ul>	
<b>COMMITTEES NOT REPORTING</b>	Communication, Continuing Education, Finance, Fundraising, Legal and Legislative, Nominating, College Outreach, Foundation, DE&I, Regulatory Outreach, Membership, Aspiring Professionals, Risk Management & Loss Prevention, Contaminants of Emerging Concern, and Sounding Board.	
<b>NEXT BOT MEETING</b>	May 18, 2023, via Teams.	
<b>SCHEDULED STEERING COMMITTEE MEETING DATES</b>	April 27, 2023, via Teams.	



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Respectfully Submitted,

Michael Poland, LSRP  
Secretary