



**LSRPA Board of Trustees Meeting Minutes**  
**January 20, 2022 - 8:30 – 10:15 am**  
**via Microsoft Teams Meeting**

| <b>ATTENDANCE:</b> |   |
|--------------------|---|
| <b>BOT</b>         | C. Baker, W. Call, S. Drew, K. Haduch, , D. Hoffman, R. Hollender, M. Lindhardt, D. Morris, M. Pietrucha, J. Postorino, A. Robins, J. Scagnelli. <b>Absent:</b> J. Hochreiter |
| <b>LSRPA Staff</b> | S. Boyle, B. Hose   |

| <b>TOPIC</b>  | <b>DISCUSSION</b>   | <b>ACTION ITEMS</b>                             |
|---|---|---|
| <b>PRESIDENT’S REPORT – M. Pietrucha</b>  | This is the last meeting for M. Pietrucha as President. Thanks to all for the support over the year. He will continue to serve his term in 2022 and then leave the BOT. He encourages new additions to the BOT. This is also S. Drew’s last meeting as a BOT member; he will continue to support the BOT as a Past President. |   |
| <b>NJRSC – D. HOFFMAN</b>   | Update and discussion related to the contract with the Hyatt regarding the postponement of the conference to June 2022 due to COVID-19 BOT members to review letter to be signed by Executive Director.   | BOT to review and comment on draft letter asap. |
| <b>TREASURER’S REPORT – C. Baker</b>  | Approximately \$428K in LSRPA Account; \$40K in Foundation Account.<br>Presented proposed 2022 budget for BOT review.<br><b>Motion</b> to approve budget for 2022 for vote by membership at February meeting by C. Baker; second by B. Call. Approved unanimously.  | .   |
| <b>EXECUTIVE DIRECTOR/ASSISTANT EXECUTIVE DIRECTOR REPORTS–S. Boyle/B. Hose</b> | Annual membership meeting scheduled for 6:15-7:30 pm on 2/15 via Zoom. There will be a presentation of the 2022 BOT slate and the 2022 budget for vote.<br>Also, recognition of scholarship awardees and retiring BOT members. Detailed presentation will occur at the June NJSRC meeting.                                    |   |
|   | History of the LSRPA project will be initiated after the annual meeting. Updated proposal is forthcoming.   |   |
|   | <b>Motion</b> for retired past presidents who will continue to support Association activities to be compensated for LSRPA membership fee by M. Pietrucha; second by J. Scagnelli. Unanimous with abstention by S. Drew.   | B. Hose to draft policy regarding this motion.  |



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| TOPIC  | DISCUSSION  | ACTION ITEMS                               |
|--|---|--|
|  | Discussion of LSRP survey data; to be shared with NJDEP at future meeting with Assistant Commissioner.                          |  |
| <b>SECRETARY'S REPORT – M. Lindhardt</b>               | <b>Motion</b> to approve the BOT Steering Committee meeting minutes, dated 12/16/2021. Second by W. Call. Approved unanimously. | ML to submit final to A. Lazo for website. |
| <b>ASPIRING PROFESSIONALS – K. Haduch</b>              | Trenton Thunder game tentatively scheduled for 7/14/22.   |  |
|  | Changes to Committee chairs – Sonya Ward to be chair and Alex Saltzman to be vice chair.  |  |
| <b>CONTINUING EDUCATION – B. Hose</b>                  | Discussion on standardizing rates for Continuing Ed CEUs.   | B. Hose to draft policy.                   |
|  | Discussion on instructor rights to property for on-demand courses. Legal advice necessary.                                      | S. Boyle to contact Governance Committee   |
| <b>RISK MANAGEMENT/ LOSS PREVENTION – J. Scagnelli</b> | Looking for volunteer for new committee chair. J. Scagnelli will continue to provide support.                                   |  |
| <b>NEXT BOT MEETING</b>                                | February 15, 2022 annual meeting via Zoom.  |  |
| <b>SCHEDULED STEERING COMMITTEE MEETING DATES</b>      | No steering committee meeting in February 2022.   |  |

Respectfully Submitted,

Marlene B. Lindhardt, CHMM, LSRP  
 Secretary