



LSRPA Board of Trustees Meeting Minutes
May 20, 2021 - 8:30 – 10:28 am
via Microsoft Teams Meeting

ATTENDANCE:	
BOT	B. Alter, C. Baker, W. Call, S. Drew, J. Hochreiter, R. Hollender, M. Lindhardt, D. Morris, M. Pietrucha, J. Postorino, A. Robins, J. Scagnelli. Absent: K. Haduch
LSRPA Staff	S. Boyle, B. Hose

TOPIC	DISCUSSION	ACTION ITEMS
PRESIDENT’S REPORT – M. Pietrucha	B. Alter will not be renewing his LSRP license in July and therefore will be leaving the BOT. He will continue to support the Foundation and College Outreach Committee. The BOT will discuss appointment of his replacement by vote in accordance with the by-laws. M. Pietrucha thanked him for his service.	
EXECUTIVE DIRECTOR/ASSISTANT EXECUTIVE DIRECTOR REPORTS–S. Boyle/B. Hose	Discussion on engaging field staff into LSRPA activities. Various ideas including a focus group, Instagram, courses targeted to field staff, HAZWOPER, Case Studies. Aspiring Professionals Committee to consider options.	Provide ideas for core curriculum to B. Hose. S. Boyle to reach out to marketing professional.
	Discussion of establishing a sponsorship committee. Decline in sponsorships appears to be COVID-related; committee may not be necessary. Sponsorships expected to rebound. Possibly add outdoor event to allow sponsors more opportunity for personal contact. Options to be discussed.	
	Discussion of allowing sponsorship by member companies that perform LSRP services. No agreement at this time.	
	Retired LSRP instructor compensation to be further explored after review of LSRPA budget. Discussion tabled until July.	
	Food bank update – inability of accounting for matching contributions from some recipients. Discussed donations without attempting to get matching contributions from membership. Motion to approve donation of \$1,000 to three food banks, Trenton Care & Share Food Bank, Cathedral Kitchen in Camden and Community Food Bank of New Jersey by J. Hochreiter, Second by W. Call. Passed unanimously.	SB to cut checks for the donations.



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SECRETARY'S REPORT – M. Lindhardt	<p>Motion to approve the Board of Trustees meeting minutes for April 15, 2021 by W. Call. Second by B. Alter. Approved unanimously.</p> <p>Motion to approve the Steering Committee meeting minutes for April 15, 2021 by W. Call. Second by B. Alter, Approved unanimously with abstention by J. Hochreiter.</p>	M. Lindhardt to submit final to A. Lazo for website.
	Discussed requirements for meeting minutes for interim BOT calls/discussions. Notes will be added to next formal meeting minutes.	
	During a 5/7/21 BOT call, a motion to approve Marianne Leone's 2021 contract passed unanimously.	
TREASURER'S REPORT - C. Baker	<p>Current LSRPA account - \$349,699.14</p> <p>Current Foundation account - \$9,347.07</p> <p>Income since last report: \$14,745</p> <ul style="list-style-type: none"> – new memberships \$1,500 (includes 3 free student memberships) – sponsorships 1,500 (Pure Soil) - seminars \$11,745.00 	
	General discussion of budget related to donations, fees, discretionary spending, etc.	CB to review budget for discussion with Executive Committee.
CONTINUING EDUCATION COMMITTEE - M. Poland	<p>Presentation on "on demand" courses.</p> <p>Discussion regarding pros and cons of creating a program. Issue to be considered in future meetings.</p>	M. Poland to send presentation to BOT members.
COMMUNICATIONS COMMITTEE – C. Baker	Gearing up to assist with educating on new standards and phase in period when they come out this month.	Prepare e-blasts to membership for issues related to new standards. M. Lindhardt to share 2020 standards table from S. Posten.
GOVERNANCE COMMITTEE - J. Hochreiter	Discussion of reactivation of Governance Committee.	J. Hochreiter to contact J. Oberer to schedule meeting.



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RISK MANAGEMENT/REGULATORY UPDATE - J. Scagnelli	LSRPA Instructor’s Policy reminder (W. Call). Reminder of BOT Policy 2018-03 regarding BOT members roles as instructors for non-LSRPA course providers.	
	SRPLB Licensing Board May 5 th meeting: Board making progress on filling vacancies; unlimited AVLF CECs allowed for license renewal applications through 12/22; total 691 LSRPs projected for 7/21; Actions taken against 4 LSRPs and one non-LSRP.	
DIVERSITY, EQUALITY AND INCLUSION (DE&I) - R. Hollender	DE&I committee mission statement and goals.	BOT to review mission statement for discussion in next meeting.
HOT TOPICS	Effort to identify the number of LSRPs needed to conduct remediation in NJ- W. Call. Reviewing number of LSRPs vs caseload.	W. Call and J Hochreiter to prepare basic summary of projections for LSRP sites.
COMMITTEES NOT REPORTING	REGULATORY OUTREACH COMMITTEE LEGAL AND LEGISLATIVE COMMITTEE FINANCE COMMITTEE GOLF COMMITTEE COLLEGE OUTREACH COMMITTEE ASPIRING PROFESSIONALS COMMITTEE CONFERENCE COMMITTEE	

Respectfully Submitted,

Marlene B. Lindhardt, CHMM, LSRP
Secretary