

**LSRPA Board of Trustees**  
**Microsoft Teams Meeting**  
**TEL: Dial In 605-468-8004 Code 535628#**  
**July 16, 2020**

**BOT Participants:** S. Drew, A. Robins, J. Scagnelli, D. Warner, M. Pietrucha, R. Hollender, M. Lindhardt, B. Alter, K. Haduch, D. Morris, C. Baker

**LSRPA Staff:** S. Boyle, B. Hose

**Time:** 8:36 - 10:27 AM

Committee/Speaker	Discussion	Action Items
<b>PRESIDENT'S REPORT (S. Drew)</b>	Stakeholder process - erosion of process, guidance (i.e., VI and Fill) being changed w/out input, not sharing draft documents beyond stakeholder attendees. Concerns w/ ListServ dictating policy.	S. Boyle will bring to M. Pedersen in August. May call S. Latourette (DEP) and Sen. Moriarity.
	B. Hose - could not locate stakeholder process document from NJDEP. Sana Quareshi/M. Pedersen driving the process now.	S. Drew - we need to continue outreach and keep an eye on the topic
	J. Scagnelli - letter to Commissioner re: LSRPA involvement in stakeholder process.	Discussion
	S. Drew - Environmental Justice (EJ) topic. Thanks to R. Hollender for preparing the resolution statement and J. Davies for his letter to the BOT. Pending Senate bill 232 (Sen. Singleton) promotes EJ in communities, but does not affect SRP sites. However, the pending Fill guidance may include a Fill Use Plan to be brought to communities affected.	
	J. Scagnelli - Exec. Order 23 - all NJ State agencies to develop EJ plans. No effort came from that order.	
	S. Boyle - Riche Outlaw (DEP) not returning calls for past ~5 months.	
	A. Robins - fractured process re: leadership and definition/implementation	

	B. Alter - Brownfields and EJ initiatives can collide.	
<b>EXECUTIVE DIRECT/ASSISTANT EXECUTIVE DIRECTOR REPORT (S. Boyle &amp; B. Hose)</b>	B. Hose - Person of the Year, advances profession (similar to Mass LSPA). B. Alter - is there a need for this? D. Warner - could be setup similar to how the LSRPA recognizes retirees during the annual meeting.	Discussion - Membership Committee to evaluate.
	B. Hose - offering CE courses: 1 credit \$30/\$50 (member/non-member) 2 credits \$60/\$80 (member/non-member)	Discussion re: is there a need?
	B. Hose - Racism Statement review and discussion	
	B. Alter - Foundation purposely provides grants w/out consideration for race/ethnicity.	
	Distribution?	Discussion on language - eblast, website & press release - need an action plan (S. Boyle)
	S. Drew suggests a resolution be adopted.	S. Drew - motion to accept resolution (#2020-3), R. Hollender - seconded, passes unanimously.
	B. Hose - Exploring ideas for diversity and inclusion in our profession	School mentoring discussion - B. Hose will circulate some program ideas to BOT
	S. Boyle - upcoming guidance-based courses for CE	Looking for topics/instructors - refer to T. Layre & M. Poland
	Cmte Chair/Co-Chair hot button issues	Issues will appear on agenda
	J. Scagnelli - for PAs, are LSRPs negligent if they can't get historical docs via OPRA/FOIA	OPRA delays discussion - to be brought up w/ M. Pedersen in Aug 19th mtg. (how do you conduct PAs, OOM analyses, issue RAOs, etc. w/out OPRA file review info?)
		Has DEP implemented/will implement a program to allow download documents, access EDDs, etc.? Will reduce OPRA requests in the future?
<b>SECRETARY'S REPORT (W. Call)</b>	5/21/20 BOT conference call minutes posted on Website	

	6/18/20 SC Meeting minutes attached for BOT approval (thanks to Erin, Rose and Ben for edit comments!)	J. Scagnelli motions, D. Warner seconds & M. Lindhardt abstains. Motion passes.
<b>TREASURER'S REPORT (D. Warner)</b>	Association: ~\$351k & Foundation: ~\$14.3k	
	June Memberclicks - \$11,300, mostly seminars (\$7.7k)	
	Mid July revenue was \$2500, a drop from 2019	
	S. Boyle - there are upcoming courses in Aug & Sept.	
	D. Warner/S. Boyle - Offer course discounts to entice attendance?	Discussion
<b>NOMINATING COMMITTEE (R. Hollender)</b>	Metrics table distributed to BOT on 7/14/20.	Send any comments to R. Hollender within the week
	S. Boyle - ok to get comments within 1 week	
	A. Attenbourough and Craig Kunz - new cmte chair/co-chair	
<b>GOLF COMMITTEE (J. Postorino/D. Warner)</b>	Golf outing is a go, deposit paid (Mercer Oaks)	~\$9k expected income to the Association.
	No dinner; boxed food to be provided	
<b>CONFERENCE COMMITTEE (D. Warner)</b>	Conf Cmte Mtg. to be scheduled	Considering move to later in Spring.
	Likely virtual	
<b>REGULATORY OUTREACH</b>	SRS rule out for comment, DEP will not extend deadline for comments by early Aug.	
	Guidance updates - ARS	
	Furlough of DEP staff	Discussion, ends July 24th

<b>CONTINUING EDUCATION (M. Poland)</b>	Improve and update the Continuing Education Events on the website. Make it easier to find and register for upcoming courses.	
	Highlight a bold Call to Action on the main page of the website: "Register for Upcoming Events" Similar to how donating to the Foundation is displayed.	
	Register for courses from a drop-down menu from the top navigation bar.	
	The website only lists the July courses and one August course – Let's get other planned courses posted on the website.	
	Continuing Ed marketing: we are working on a monthly Eblast for promoting CE events, accomplishments, and happenings.	
	Collaboration with MA LSPA and ITRC for LSRP CECs is in progress	
	As always, we look for instructors for new courses. Focus on participants on stakeholder/ guidance doc committees.	
<b>LEGAL AND LEGISLATIVE COMMITTEE (J. Scagnelli/A. Robins)</b>	S232 Update (A. Robins) - EJ bill already discussed.	
<b>ASPIRING PROFESSIONALS COMMITTEE (K. Haduch)</b>	Preliminary discussions regarding a virtual "Shadowing" program geared toward developing future environmental professionals at the high school level.	B. Alter - can assist with info sent to previous college students to the committee to assist.
	Developing an AP member list	
	AP Sounding Board	Discussion
<b>HOT TOPICS</b>	Agenda items and panel topics for October 13, 2020 CVP/SRAG meeting - D. Morris	DEP needs SRAG agenda items by August.
	M. Lindhart - recent SRPLB mtg - one LSRP had license revoked and another referred to PCC	

	BCONE complimentary registrations (2)	S. Boyle will email conf cmte to get one of their members to attend.

**NOT REPORTING**

**COMMUNICATIONS COMMITTEE - C. Baker**

**COLLEGE OUTREACH COMMITTEE - B. Alter**

**CONTAMINANTS OF EMERGING CONCERN COMMITTEE - C. Barnes**

**RISK MANAGEMENT & LOSS PREVENTION - J. Scagnelli**

Respectfully Submitted,




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William P. Call, PG LSRP  
Secretary