

LSRPA Continuing Education Committee Meeting Minutes
November 11, 2019
Tre Pizza, 611 Park Ave
Freehold, NJ

ATTENDEES:

Name	Email Address	In- Person	Call- In	Absent
William Call, Chair of CE	wcall@pennjerseyenv.com	X		
Mike Poland, Vice Chair of CE	mike@polandenv.com	X		
Tina Layre, CE Director	tinalayre@gmail.com	X		
ATTENDEES TOTAL		3		

Meeting Started at 12 PM

ITEMS DISCUSSED:

- Attendees reviewed the March and August 2019 CE meeting minutes. W. Call will email them to A. Lazo, S. Boyle and B. Hose for posting on the LSRPA website.
- NJSRC Committee to notify presenters at the conference.
- CE (T. Layre) to contact presenters for their presentations/resumes. These are due by 12/31/19.
- W. Call will email templates for reminders emails from last year to T. Layre.
- M. Poland related that presentations for the Exam Prep course are due back by 1/6/20. B. Hose will assist with presentation reviews for consistency. M. Poland will email S. Boyle regarding an Exam Prep course email blast.
- M. Poland recommended that all CE course evaluations be stored in the CE Dropbox.
- Attendees reviewed Continuing Legal Education Credits (CLEs) requirements in NJ. This will cost the LSRPA \$100/course. Once 5 courses are approved by the NJ Superior Court, the cost drops to \$200/year to be able to offer CLEs in NJ for a CLE provider. T. Layre is in contact with the NJ Environmental Bar Chair regarding the process to get LSRPA certified to provide CLEs.
- T. Layre is working with Brandi Grey to populate the breakfast speakers for 2020.
- Attendees reviewed the current course lists including approved/submitted applications and conceptual courses for 2020.

Meeting Concluded at 1:30 PM